Children's Program Administration Courses Information Session

Monday, January 8, 2018

1:30 PM

Presenters:

Claudine Campanelli, NY Early Childhood PDI

Jennifer DePalma, CUNY SPS

New York Early Childhood Professional Development Institute

Developing Adults Working with Developing Children

CUNY School of Professional Studies

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What is the CPAC Program at the CUNY School of Professional Studies?

- Offered in partnership with the NY Early Childhood Professional Development Institute (PDI): http://www.earlychildhoodny.org/.

- Delivered online – asynchronous format
  - Each course is 4 weeks
  - Consists of discussions and projects that have due dates over the course but there is no specific day or time you must log-in and participate
  - Course content is directly connected to your daily work as a leader.
  - Identify challenges, pose solutions, implement change

What is the CPAC Program at the CUNY School of Professional Studies?

- Consists of 18 courses (1 credit each) for a total of 18 graduate-level college credits under 6 Topic Areas

    – Topic 1: Administering Children's Programs
    – Topic 2: Financial Planning and Management of Children's Programs
    – Topic 3: Operations Management in Children's Programs
    – Topic 4: External Environment and Children's Programs
    – Topic 5: Designing Programs that are Good for Children and Families
    – Topic 6: Seminar in Children's Program Administration

About the CPAC Credential

- Our courses fulfill the 18 Children's Program Administration credits necessary for the Children's Program Administrator Credential of New York State awarded by the NYSAEYC: http://nysaeyc.org/childrens-program-administrator-credential/

- Students must also have an additional 18 credits of coursework in education including early childhood education, child development, or related courses verified by The Aspire Registry

- The CPAC is designed to be a standard credential, measuring the program management, fiscal management, and leadership abilities of ECE administrators and directors.

- Graduates of our program receive 18 graduate-level credits and preparation to attain the CPAC.

Who should obtain the CPAC?

Both new and experienced administrators who desire to be more effective leaders. This includes:

- Center Directors
- Educational Directors
- Administrative Directors
- Executive Directors
- Site Supervisors
- Teachers

The CPAC is a recognition of competence that is above and beyond college coursework and also serves as a measure of individual professional achievement.

Why the CPAC?

- Represents a level of individual professional achievement

- Used to meet quality standards required under QUALITYstarsNY and NAEYC Accreditation

- Increases your career ladder level in New York State

- Supports the knowledge, skills, and dispositions required to lead high quality programs

What are the Expectations of Students Regarding Coursework?

- Portfolio work:

  - Collection of documents and projects
  - Project narratives shaped in Capstone courses

- Administrative experience:

  - Currently working as an administrator of a children's program OR,
  - Ability to participate in an Administrative Internship/Practicum throughout all 18 courses

Applying to the CPAC Program at the CUNY School of Professional Studies

Admissions Requirements:

- Complete an online application and pay a $125 application fee
- Submit proof of an earned Bachelor's degree
  - International Transcripts: https://sps.cuny.edu/internationalapp
- A personal statement

Applications for the spring 2018 term are due before March 29, 2018
https://sps.cuny.edu/admissions/non-degree-admission

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Registering for Courses at the CUNY School of Professional Studies

- Students are provided with a registration form after they apply and have been admitted into the CPAC program at CUNY SPS.

- New students may register for classes by returning the spring 2018 CPAC Registration form.

- New students must also return immunization paperwork: http://sps.cuny.edu/immunization

- Program staff will advise new students about the structure of the courses, and the benefits of registering for a "bundle" of courses versus individual courses.

Spring 2018 Course Schedule

Topic 3: Operations Management in Children's Programs

ECE 605 Management Systems for Quality Children's Programs

ECE 609 Technology and Communication to Enhance Early Childhood Programs

ECE 610 System to insure Health, Safety, and Nutrition in Children's Programs

Topic 5: Designing Programs that are Good for Children and Families

ECE 614 Programming for the Whole Child

ECE 615 A Leadership Approach to Programming for the Whole Family

ECE 616 Programming for Children with Special Needs

Sample CPAC Two Year Schedule

Semester	F17	W17	SP18	SU18	F18	W19	SP19	SU19	F19		Key
	601		605	611	601	611	605	611	601		Key
	602		609	612	602	612	609	612	602		Topic 1
	603		610	613	603	613	610	613	603		Topic 2
	604		614	617	604		614	617	604		Topic 3
			615		606		615		606		Topic 4
			616		607		616		607		Topic 5
			618		608		618		608		Topic 6
					617				617		

Tuition Assistance

Tuition & Fees:
- One Course: $440.00
- Three Courses: $1,320.00

- Funding may be available through Quality Scholars: http://qualitystarsny.org/discover-FAQ.php.

- Visit https://sps.cuny.edu/cpacfunding for additional funding opportunities for students.

- Tuition Payment Plan:
  - https://sps.cuny.edu/tuitionplan

Contact Information

CPAC program, credential and career pathways:

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